DISTRICT COURT OF _____ COUNTY, KANSAS

_____, Plaintiff

CASE NO. _____

v.

_____, Defendant

Defendant's Address:

_____

_____

SMALL CLAIMS SUMMONS

To the above-named Defendant:

Plaintiff has filed a claim against you under the small claims procedure of this Court. Plaintiff's written claim and demand for judgment against you are stated in the Petition which is served to you with this Summons.

A trial will be held at _____(time) on _____ (date), at _____ (place of trial and address).

You must be present in person at the trial or the Court will enter judgment against you. Except as provided by law, neither you nor the Plaintiff can have an attorney with you during the trial.

If you admit the claim, but want additional time to satisfy Plaintiff's demands, you must come to the trial to make this request and explain the circumstances to the judge.

If you have claims against the Plaintiff, which are part of the same transaction or occurrence (which means the same event or circumstance) as Plaintiff's claim against you and your claim does not exceed $10,000, you must complete the form for "Defendant's Claim" and return it to the Clerk of the Court on or before the time set for the trial. If you do not file the "Defendant's Claim" form, you will not be able to make those claims against the Plaintiff.

You can find instructions and forms for defending yourself or making your claim against the Plaintiff on the Kansas Judicial Council website: https://www.kjc.ks.gov/legal-forms/small-claims/responding-to-a-small-claims-case

Dated: _____

_____
Clerk or Deputy

Clerk's Seal

DISTRICT COURT OF _____ COUNTY, KANSAS

_____, Plaintiff

CASE NO. _____

v.

_____, Defendant

RETURN ON SERVICE OF SUMMONS

I certify that I completed service in the following manner:

(1) Personal service. By delivering a copy of the summons and a copy of the petition on the dates below to each of the following Defendants:

_____(Date)_____
(Name of Defendant)
_____(Date)_____
(Name of Defendant)

(2) Residence service. By leaving a copy of the summons and a copy of the petition on the dates below at the usual place of residence of each of the following Defendants:

_____(Date)_____
(Name of Defendant)
_____(Date)_____
(Name of Defendant)

(3) No service. The following Defendants were not found in this county:

_____(Date)_____
(Name of Defendant)
_____(Date)_____
(Name of Defendant)

Dated: _____

_____
(Signature)

_____
(Printed Name)

_____
(Title if applicable)